

NTUB HISTORY HALL RESERVATION FORM

FOR VISITORS ON HOLIDAYS AND IN VACATIONS

Application date : _____

Applicants			
Expected date of visit	/y/ /m/ /d <input type="checkbox"/> weekend <input type="checkbox"/> holidays <input type="checkbox"/> winter or summer vacation	Time	
Number of visitors		Contact person	
Contact number		Fax number	
Email			
Note :			
<p>Note:</p> <ol style="list-style-type: none"> 1. The regular opening hours for the school history hall is from 10:00 to 16:00 on weekdays. (It is closed for weekends and vacations.) 2. Requests for visits on holidays and in vacations (weekdays only) has to be made 3 days prior to the expected date of visit. Visitors are welcome after approval to visit is granted. 3. The reservation form is available at the circulation desk on the first floor of the library and can be downloaded from the Internet at Library Homepage > Service. 4. The Limit of visitors at once is 20. Groups exceeding 20 will be admitted into the hall in batches. 5. No eating, clamoring, smoking, or pets are allowed in the hall. 6. No picture-taking, or filming is allowed unless permitted otherwise. 7. Library person of contact : administrative assistant Mr. Chen. (02-2322-6336) 8. The opening hours for the library main building are 08:30-21:30 (weekdays) or 08:30-16:30 (weekends). During vacations, the opening hours are 08:30-16:30 (weekdays only). The library is closed for weekends during vacations. 			